

WE ARE HIRING!

We're looking for someone to join our team as a

PROJECT MANAGER



Job Description:

AIIP is seeking a dynamic and results-driven Project Manager to oversee and lead the planning, execution, and successful delivery of various projects within the park. As a Project Manager at AIIP, you will play a pivotal role in overseeing and executing a variety of projects within the industrial park. You will be responsible for coordinating project activities, managing resources, ensuring project timelines are met, and delivering high-quality results. Your role will involve collaborating with cross-functional teams, stakeholders, and contractors to achieve project objectives. This position offers a unique opportunity to be part of a transformative project and contribute to the industrial development of the region.

Key Responsibilities:

- Develop comprehensive project plans, outlining scope, goals, deliverables, resources, and timelines.
- Lead and manage cross-functional project teams, providing guidance, direction, and support.
- Ensure projects are executed within allocated budgets, monitoring expenses, and resource utilization.
- Identify potential risks and proactively implement mitigation strategies to ensure project success.
- Maintain a high standard of project quality, conducting regular assessments and evaluations.
- Facilitate effective communication with internal and external stakeholders, keeping them informed of project progress.
- Maintain comprehensive project documentation, including project plans, reports, and status updates.
- Ensure all projects adhere to legal and regulatory guidelines, as well as AIIP's policies and standards.
- Identify opportunities for process improvements and operational efficiencies within the project management framework.

Eligibility Requirements:

- Bachelor's or Master's degree in Project Management, Business, Engineering, or a related field.
- At least three (3) years of proven experience as a Project Manager, with a track record of successfully managing complex projects.
- Strong leadership and team management skills.
- Excellent organizational and problem-solving abilities.
- Proficient in project management software and tools.
- Exceptional communication and interpersonal skills.
- Ability to adapt to changing priorities and manage multiple projects simultaneously.
- A project management certification is an added advantage.

TO APPLY

Send your Resume and Cover letter to:

info@aiip.com.ng

Please include "Project Manager Application - [Your Full Name]" in the email subject line.

The deadline for applications is December 15, 2023.

